



BIDS AND AWARDS COMMITTEE

BAC Resolution No. 92- 2024

RESOLUTION RECOMMENDING, BY REFERENDUM, THE AWARD OF CONTRACT, THROUGH SMALL VALUE PROCUREMENT UNDER SECTION 53.9, FOR THE ACQUISITION OF KEY DUPLICATION SERVICES FOR THE MAIN DOOR OF AND CABINET DRAWER IN THE AMBASSADOR'S OFFICE

WHEREAS, the Embassy of the Philippines in Ottawa needs a provider of key duplication services for the main door of and cabinet drawers in the Ambassador's office to ensure the security and integrity of sensitive documents, equipment, and other items contained therein;

WHEREAS, the aforementioned expense is included in its Annual Procurement Plan (APP) for Fiscal Year (FY) 2024;

WHEREAS, Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act of 2003" and its Implementing Rules and Regulations (IRR) prescribes the procedure to be followed by the procuring entities in their procurement activities to promote transparency, accountability, equity, efficiency and economy;

WHEREAS, Section 53.9 of 2016 Revised IRR of R.A. 9184 allows an agency to resort to Small Value Procurement as an alternative method of procurement where the amount of involved does not exceed a threshold amount of One Million Pesos (PHP1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, the Bids and Awards Committee (BAC) of the Embassy received quotations, inclusive of applicable with taxes and fees, from the following service providers:

1. Girard's Lock Key and Security – CA \$17.85;
2. Canadian Tire - CA \$54.24;
3. Locksmith Orleans - CA \$85.88;



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
AMBASSADE DE LA RÉPUBLIQUE DES PHILIPPINES
OTTAWA, CANADA



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NOW, THEREFORE, the members of the Bids and Awards Committee of the Philippine Embassy in Ottawa **RESOLVED** to **RECOMMEND** to the Ambassador and Head of Procuring Entity (HOPE) to resort to Small Value Procurement under Section 53.9 as an alternative mode of procurement of key duplication services for the main door of and cabinet drawers in the Ambassador's office from **Girard's Lock Key and Security** for the contract price amounting to **Seventeen Dollars and 85/100 Canadian Dollars (CA\$ 17.85)**, inclusive of applicable taxes and fees, subject to existing accounting and auditing rules and regulations.

ADOPTED, this 29 August 2024 in Ottawa, Ontario, Canada.

ALEXANDER JOSEPH A. ESTOMO
Chairperson

MARY JASELLE D. MENTEER
Vice Chairperson

MARIA TERESA E. NARBUADA
Member

JASMIN R. PAJALLA
Member

On Leave
AISHA M. TURINGAN
Member

APPROVED BY:

MARIA ANDRELITA S. AUSTRIA
Ambassador
and Head of Procuring Entity