



BIDS AND AWARDS COMMITTEE

BAC Resolution No. *82* - 2024

RESOLUTION RECOMMENDING, BY REFERENDUM, THE AWARD OF THE CONTRACT, THROUGH NEGOTIATED PROCUREMENT UNDER SMALL VALUE PROCUREMENT (SEC. 53.9), FOR SNOW CLEARING SERVICES FOR THE OFFICIAL RESIDENCE

WHEREAS, the Embassy of the Philippines in Ottawa intends to procure a contract for Snow Clearing Services for the Official Residence, covering the period 01 November 2024 to 15 April 2025, to ensure the efficient and safe flow of vehicular and pedestrian traffic in the area;

WHEREAS, the procurement of Snow Clearing Services is included in the Project Procurement Management Plan of the Embassy for Fiscal Year 2024;

WHEREAS, Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act of 2003" and its Implementing Rules and Regulations (IRR) prescribes the procedure to be followed by the procuring entities in their procurement activities to promote transparency, accountability, equity, efficiency and economy;

WHEREAS, Government Procurement Policy Board Resolution No. 28-2017, which sets forth the guidelines for procurement of goods and services, infrastructure projects, and consulting services to be procured and performed overseas, provides that the BAC or the authorized personnel or committee shall prepare and send Requests for Quotations (RFQ) or Request for Proposals (RFP) to at least three (3) suppliers, contractors or consultants of known qualifications, and that receipt of at least one (1) quotation on the deadline for submission of quotations shall be sufficient to proceed with the evaluation thereof;

WHEREAS, the Bids and Awards Committee (BAC) of the posted on its website and bulletin board Embassy on 21 August 2024 a "Request for Proposal" for the procurement of a contract for Snow Clearing Services for the Official Residence;

WHEREAS, the BAC also requested quotations from the following prospective service providers:

- a) JR Lawn and Snow;
- b) Andy's Lawn and Snow;
- c) Longo's Lawn and Snow Maintenance;



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
AMBASSADE DE LA RÉPUBLIQUE DES PHILIPPINES
OTTAWA, CANADA



Page 2 of BAC Resolution No. – 2024

WHEREAS, only JR Lawn and Snow submitted a quotation for the required snow clearing services;

NOW, THEREFORE, for and in consideration of the foregoing premises, the members of the Bids and Awards Committee of the Embassy of the Philippines in Ottawa, Canada, **RESOLVED** to **RECOMMEND** to the Ambassador and Head of Procuring Entity to resort to Small Value Procurement (Sec. 53.9) as an alternative method of procurement for the Contract for Snow Clearing Services for the Official Residence for the period **01 November 2024 to 15 April 2025** to **J.R. Lawn and Snow**, for the contract price of **Two Thousand Four Hundred Twenty-Six and 87/100 Canadian Dollars (CA\$ 2,426.87)**, **inclusive** of applicable taxes and fees, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 5th day of September 2024 in Ottawa, Ontario, Canada.

ALEANDER JOSEPH A. ESTOMO
Chairperson

MARY JASELLE D. MENTEER
Vice Chairperson

MARIA TERESA E. NABUADA
Member

JASMIN R. PAJALLA
Member

AISHA M. TURINGAN
Member

APPROVED:

MARIA ANDRELITA S. AUSTRIA

Ambassador
and Head of Procuring Entity